

- e. Archivist, who shall receive copies of all chapter and region publications, and copies of all printed articles of news of television and radio, all items of historical interest, and shall file these in a manner, and shall be responsible to the Executive Committee. This person would have authority to participate at Board Meetings. This shall be an appointed position with approval of the Board of Directors.
- f. Chief Judge shall be responsible for presenting a standardized judging form and determining number of awards. Shall also be responsible for selecting a panel of assistant judges. This person would have authority to participate at Board Meetings. This shall be an appointed position with approval of the Board of Directors.
  - i. Standardized judging forms to be used at all Regional Meets and Annual Conventions.
  - ii. All trophies to be standardized and would be bought by the Club.
  - iii. Hosting chapter would purchase trophies from the Club.
  - iv. Must be a member of the Club to have a car judged.
  - v. Judging Guidelines and sample judging form to be printed in the *Big E/Green Line* prior to the Annual Convention.
- g. Public Relations shall be responsible for contacting radio, television and newspapers prior to the Annual Convention and dealing with them at the time of the Annual Convention. This person would have authority to participate at the Board Meeting. This shall be an appointed position with approval of the Board of Directors.

**Section 3.**

Any committee chairperson who fails to carry out the functions of the chairperson may be replaced by the Executive Committee by a majority vote.

**ARTICLE XI  
Annual Convention**

**Section 1.**

An Annual Convention shall be held starting on the Wednesday before the first Friday in August. The Annual Convention will be held in alternate areas across the United States rotating when possible. Tentative sites will be selected five (5) years in advance and definite sites two (2) years in advance of the Annual Convention then being held.

**Section 2.**

Annual Convention Business Meeting: Credentials - All credentials of delegates/alternates shall be presented to the Secretary of the Club thirty (30) days prior to the Annual Convention. All questions regarding their credentials will

be decided by the Board of Directors before the Annual Business Meeting.

**Section 3.**

Quorum of Business Meeting: There shall be one-third (1/3) of the Regular Members and paid Associate Members registered at the Annual Convention present at the Business Meeting and provided that three (3) elected officers and three (3) other Board members are present. This will represent a quorum.

**Section 4.**

Official Guests: May be invited to the Annual Convention but any expense incurred by such invitation shall be approved by the Club Board of Directors unless the host chapter shall intend to pay that expense.

**Section 5.**

Registration Fees:

- a. Annual Convention chairperson or committee shall determine the fee as to cover the necessary needs for carrying out the Annual Convention.
- b. All delegates/alternates/members of the Club shall pay registration fees for Annual Convention.

**Section 6.**

Convention Funds:

- a. Registration fees shall be used for Annual Convention funds.
- b. Annual Convention shall be self-supporting and the responsibility of the sponsoring chapter.
- c. If no sponsoring chapter is available for the Annual Convention, the Executive Committee will act in the interest of the Club and endeavor to make the Annual Convention self-sustaining.
- d. A loan from the Club treasury may be provided to the sponsoring chapter if the need arises and be repaid at the time of the Annual Convention.

**Section 7.**

The Annual Convention shall provide a registered parliamentarian to advise the President on parliamentary procedures.

**Section 8.**

Awards for the Annual Convention shall be discussed by the Club President and the Chief Judge and the sponsoring chapter chairperson (or Club chairperson if no chapter is involved). After necessary awards are determined, the sponsoring chapter (or Club, if no sponsoring chapter) will order these awards from the Club and pay for such awards.

**ARTICLE XII  
PARLIAMENTARY AUTHORITY**

**Section 1.**

Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of procedure not